

HONG KONG AIR CADET CORPS

Sung Wong Toi Road, Kowloon, Hong Kong

Tel 852 2712 8900 Fax 852 2715 6944

Skill Development Wing, Training Group

Foot Drill Training Flight

From :	OC FDTF	To :	OC Units
c.c.	OC SD Wg, HQ		
Reference :		E mail :	
Date :	9 th Aug 2017	Page :	4 + Health Declaration Form

No45 Footdrill Instructor Training Course

1. Please be informed that No.45 Footdrill Instructor Training Course will be organized.

Details are as follows:

- Date : 3, 10 & 24 Sept 2017 (Sunday)
- Time : 0900 – 1730 hrs.
- Venue : TBA
- Target Candidate(s) : WOs, Sgt Instrs, Instrs and Cadet NCOs (except Lance Corporal)
- Course Instructor(s) : WO Wallace YIP (SDI)
- Class Size : Max. 12 persons
- Objective : To enable trainees to conduct footdrill training with the prescribed method of instruction
- Course Fee : HK\$30 (Hong Kong Dollars Thirty Only)
- Assessment : Written and Practical Assessments (Participants should have sound understanding on the Drill Manual of the Corps)
- Application Procedure :
- Squadron submits the nominees in their priority.
 - Once the seat is full, the FDT Flt would announce FULL HOUSE memo.
 - The applicants less than 8, the class would be cancelled. The applicants over the class limit, seats would be equally shared to the submitted Sqn (first come first serve base).
 - Applicants should endorsed by the OC Sqn. Fill in the **reply slip (word format)**, then e-mail to winglong@netvigator.com & hkacc.fdtf@gmail.com. All successful candidates will be announced in the joining instruction. They must pay the course fee to HQs or through ATM before commencement of the course and present the receipt to Course Instructor(s) during the course. Candidate who fails to show the receipt will not be accepted to attend the course.
 - Deadline of Application: **Before 1200 hrs on 24th Aug 2017.** Please return the reply slip (word format) with each applicant's Health Declaration Form.

2. Any late application or application not submitted through the said procedure will not be accepted.
3. Should you have any query, please do not hesitate to contact OC FDT Flt Y Y LUI at 9482 4004.

(Signed)
WO Wallace YIP
for OC FDTF Trg Gp

REPLY SLIP

(to be completed in BLOCK LETTERS)

Nominated members for the No.45 Footdrill Instructor Training Course

Nominees' details:

Unit	Rank	Name (in English)	Serial No.	Contact Tel. No.	e-mail address

Unit Commander's Endorsement:

Unit	Rank	Name (in English)	Serial No.	Contact Tel No.	e-mail address

Unit Commander's Signature

Assistance Course Instructor (Drill Instructor) Reply Slip

(to be completed in BLOCK LETTERS)

Application for the Assistance in No.45 Footdrill Instructor Training Course

Applicants' details:

Unit	Rank	Name (in English)	Serial No.	Contact Tel. No.	e-mail address	DI Course Particular

Unit Commander's Endorsement:

Unit	Rank	Name (in English)	Serial No.	Contact Tel No.	e-mail address

Unit Commander's Signature